



BUDGE BUDGE INSTITUTE OF TECHNOLOGY (BBIT)

(A unit of Jagannath Gupta Family Trust)

(Approved by AICTE, Govt. of India and Affiliated to MAKAUT & WBSCTVESD)

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CULTURAL COMMITTEE – 2020-2021

Objective

To promote and arrange extracurricular activities to bring out the talents of students in the performing arts.

Duties & Responsible

- The Cultural Committee shall be responsible for all intra and inter collegiate cultural events in the College.
- To plan and schedule cultural events for the Academic year. (Tentative dates to be included in the academic calendar of the Institute)
- The Convener of the committee shall conduct a meeting of the committee to discuss and delegate tasks.
- Procedure to organize cultural events :
 - i. To prepare Annual Budget for various Cultural events.
 - ii. To obtain formal permission from the college authorities to arrange programs.
 - iii. To decide the date, time and agenda of the programs.
 - iv. To inform members of staff and students about the events.
 - v. To arrange the venue and logistics (audio/video system, dais, podium etc)
 - vi. To invite the chief guest and other dignitaries
 - vii. To arrange for mementos for guests and gifts/certificates for the participants.
- The committee shall display on the Notice Board/Website information about festivals to be celebrated.
- Events arranged for students in coordination with 'Students Cultural Committee' are
 - i. Fresher's Dar
 - ii. Teachers' Day
 - iii. Festival Celebrations
 - iv. National Science Day
 - v. Final Year's Farewell
 - vi. Annual Day- Verve
 - vii. Techfest/Events (including DJ night, Rock Show etc.)
- Various programs arranged for the staff are :
 - i. Picnic
 - ii. Birthday celebration
 - iii. Felicitation of staff achievements
 - iv. Family get together (Durga Puja / Dusseracelebration)
- The Cultural Committee shall also be responsible for organizing the following events :
 - i. Independence Day
 - ii. Republic Day



"Committed to provide Quality Professionals to the world"

Courses Offered : Management (MBA), M.Tech (CSE, Power System), Engineering : B. Tech in CE, ME, EE, ECE, CSE; Polytechnic : CE, ME, EE, ETCH, CST
Member of International Societies : 1) IUCEE, USA 2) IFEES, USA.

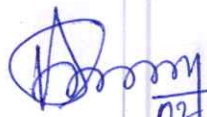
- iii. Women's Day
- iv. Engineer's Day
- Any other duties that the Director/Associate Director may assign.

COMPOSITION

The Cultural Committee is composed of a convener and members from the faculty and staff :

Sl. No.	Name of Faculty	Designation	Department
1	Prof. Siladitya Bandhopadhyay (Dr.)	Convener	Dean- Students
2	Prof. (Dr.) Moumita Poddar	Member	Dean- MBA
3	Ms. Kakoli Sengupta (Das)	Member	ECE
4	Ms. Ananya De	Member	BSh
5	Mr. Sudipto Dhar	Member	CSE
6	Ms. Sudeshna Nath	Member	EE
7	M. Dola Sarkar	Member	MBA
8	Ms. Tapashri Sur	Member	CSE
9	Ms. Rituparna Dey	Member	CST
10	Ms. Richie Somaddar	Member	HR Admin

Date:


02/04/2021
Signature & Seal of Director

Prof. (Dr.) Bhabes Bhattacharya
Director General Academics
Budge Budge Institute of Technology

