



# BUDGE BUDGE INSTITUTE OF TECHNOLOGY (BBIT)

(A unit of Jagannath Gupta Family Trust)

(Approved by AICTE, Govt. of India and Affiliated to MAKAUT & WBSCTVESD)  
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Ref. No: BBIT/AR/PIAdm/2024-25/002

Date: 20. 07. 2024

## NOTICE

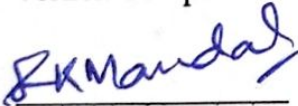
(1st Round Allotment from WBJEEB)

Students who have been allotted at Budge Budge Institute of Technology through the WBJEEB are hereby informed to carry the following documents in original and self-attested two copies for verification/admission purpose. They are advised to visit the college personally on any day between 23rd July to 29th July, 2024 within 10:00 am to 4:00 pm. They must carry their registered mobile number with WBJEEB for OTP verification.

### Required documents are:

1. Two passport size photographs
2. Aadhaar Card
3. MP Certificate/DOB certificate
4. MP Marksheet
5. HS Mark sheet
6. HS Certificate
7. Rank card of WBJEE and or JEE MAIN
8. Allotment Letter
9. Domicile Certificate as per the proforma (attached herewith)
10. Cast Certificate(for reserved category students only)
11. Income certificate of parent in specified format for TFW/EWS category students

Candidates must collect PI Reporting slip duly signed by the undersigned after completion the verification procedure for further counseling process.



Dr. L. K. Mandal

Assistant Registrar

&

PI Admin- WBJEE2024, BBIT



## APPENDIX-1 PROFORMA a1

### Residential/Domicile Certificate for candidates residing in the State of West Bengal continuously for at least the last ten (10) years as of 31.12.2023

Certified that \_\_\_\_\_

Son/ daughter of \_\_\_\_\_ is a

resident/permanent resident of West Bengal at Village/House No. \_\_\_\_\_

Street \_\_\_\_\_ Post Office \_\_\_\_\_ Police Station \_\_\_\_\_

In the District \_\_\_\_\_ under \_\_\_\_\_ Assembly

Constituency and has been living in the State of West Bengal continuously/ uninterruptedly  
at least for the last ten (10) years as of 31-12-2023.

Paste 4 cmx3 cm size recent  
colour photograph of the  
candidate in this box. Photo must  
be attested by the certifying  
authority

Candidate's signature

(Candidate's Photograph)

Candidate must sign here in front of the certifying  
authority

Signature of Certifying Authority \_\_\_\_\_

Full Name of Certifying Authority (Block letters) \_\_\_\_\_

Designation with Official Seal \_\_\_\_\_

Office Address \_\_\_\_\_

Office Phone No. \_\_\_\_\_ Mobile No: \_\_\_\_\_ (optional)

ID No: \_\_\_\_\_ (optional)

*Note: Photographs are to be attested by the certifying authority. The Certifying Authority may preserve a duplicate copy of this Certificate as a record.*

## APPENDIX-2 PROFORMA-a2

### Residential/Domicile Certificate for candidates residing in the State of West Bengal continuously for at least the last ten (10) years as of 31.12.2023

Certified that \_\_\_\_\_ son/daughter of \_\_\_\_\_  
\_\_\_\_\_ has passed the '10+2' Examination in  
theyear \_\_\_\_\_/ will appear in the Final '10+2' Examination in 2024 from this  
Institution.

It is also certified that the student is a resident/permanent resident of West Bengal at  
Village/House No. \_\_\_\_\_ Street \_\_\_\_\_ Post Office \_\_\_\_\_  
Police Station \_\_\_\_\_ in the district of \_\_\_\_\_  
under \_\_\_\_\_ Assembly Constituency and has been living and  
studying in the State of West Bengal continuously / uninterruptedly, at least for the last ten (10)  
years as of 31-12-2023.

Paste 4 cmx3 cm size recent  
colour photograph of the  
candidate in this box. Photo  
must be attested by the  
certifying authority

Candidate's signature

(Candidate's Photograph)

Candidate must sign here in front of the certifying  
authority

Signature of Certifying Authority \_\_\_\_\_

Full Name of Certifying Authority (Block Letter) \_\_\_\_\_

Designation with Official Seal

Office Address: \_\_\_\_\_

Office Phone No. \_\_\_\_\_ Mobile No: (optional): \_\_\_\_\_

ID No: (optional): \_\_\_\_\_

*Note: Photographs are to be attested by the certifying authority. The Certifying Authority may  
preserve a duplicate copy of this Certificate as a record.*

## APPENDIX-3 PROFORMA b

**Residential/Domicile Certificate for candidates not residing in the State of West Bengal but whose parent(s) is (are) permanent resident(s) of West Bengal having their permanent home address within West Bengal**

Certified that \_\_\_\_\_

Father/mother of \_\_\_\_\_ (the applicant) is a permanent Resident of West Bengal at Village/House No. /Street \_\_\_\_\_ Post Office \_\_\_\_\_ Police Station \_\_\_\_\_

In the District of \_\_\_\_\_ Under \_\_\_\_\_ Assembly Constituency

Paste 4 cmx3 cm size recent colour photograph of the candidate in this box. Photo must be attested by the certifying authority

Paste 4 cmx3 cm size recent colour photograph of father/ mother of the candidate in this box. Photo must be attested by the certifying authority

Candidate's Signature

(Candidate's Photograph)

(Father's/ Mother's Photograph)

Father's/ Mother's Signature

Candidate must sign here in front of the certifying authority

Signature of Certifying Authority \_\_\_\_\_

Full Name of Certifying Authority (Block Letter) \_\_\_\_\_

Designation with Official Seal \_\_\_\_\_

Office Address \_\_\_\_\_

Office Phone No. \_\_\_\_\_ Mobile No: \_\_\_\_\_ (optional)

ID No: \_\_\_\_\_ (optional)

*Note: Photographs are to be attested by the certifying authority. The Certifying Authority may preserve a duplicate copy of this Certificate as a record.*

## APPENDIX – 4

### Proforma for Income Certificate

Certified that Total Annual Income From all sources of \_\_\_\_\_,  
 guardian of \_\_\_\_\_ residing at \_\_\_\_\_  
 Post Office \_\_\_\_\_ Police Station \_\_\_\_\_ in the district  
 of \_\_\_\_\_ in the state of West Bengal for the financial year 2023-2024  
 is less than Rs. 2.50 lakhs (Rupees two lakhs and fifty thousand only) and stands at Rs.  
 \_\_\_\_\_ (Rupees \_\_\_\_\_)

Paste 4 cmx3 cm size recent  
 colour photograph of the  
 candidate in this box. Photo  
 must be attested by the  
 certifying authority

Candidate's signature

(Candidate's Photograph)

Candidate must sign here in front of the certifying  
 authority

Signature of Certifying Authority : \_\_\_\_\_

Full Name of Certifying Authority (Block Letter) \_\_\_\_\_

Designation with Official Seal

Office Address : \_\_\_\_\_

Office Phone No. \_\_\_\_\_ Mobile No(optional): \_\_\_\_\_

ID No: (optional): \_\_\_\_\_

*Note: Photographs are to be attested by the certifying authority. The Certifying Authority may preserve a duplicate copy of this Certificate as a record.*