



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		BUDGE BUDGE INSTITUTE OF TECHNOLOGY
Name of the head of the Institution		DR C V REDDY
Designation		Director
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		033-24820676
Mobile no.		9748493158
Registered Email		executivedirector@bbit.edu.in
Alternate Email		director@bbit.edu.in
Address		Nischintapur, Budge Budge
City/Town		KOLKATA
State/UT		West Bengal
Pincode		700137
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	private
Name of the IQAC co-ordinator/Director	Prof. (Dr.) S.K. Brahma
Phone no/Alternate Phone no.	03324820676
Mobile no.	9831222519
Registered Email	iqac@bbit.edu.in
Alternate Email	agm.admin@bbit.edu.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.bbit.edu.in/download-file
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://bbit.edu.in/downloads/academic_calender-2018.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	2.56	2016	16-Sep-2016	15-Sep-2021

6. Date of Establishment of IQAC

01-Sep-2016

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Participation in NIRF	24-Nov-2017 00	0
Participation in AISHE	21-Feb-2018 0	0

Meeting on IQAC	30-Aug-2017 1	16
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Immediate preparation for NAAC and uploading of relevant documents such as AQAR along with testimonials to get ready for facing NAAC

The urgent need of automation of the college library was recommended and communicated to the Administrator of BBIT College.

organize Orientation Programme on new syllabus.

organize science awareness programme

ECOFRIENDLY AND GREE CAMPUS

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To encourage the departments to conduct in house FDPs.	One 4-days long in house faculty development program (FDP) has been conducted.
To encourage the students to participate in the college, university, state and national level sports and games events.	Students have participated in the college, level sports and games events.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
MANAGEMENT OF BUDGE BUDGE INSTITUTE OF TECHNOLOGY	16-Jan-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

21-Feb-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

Yes, the Institute is well equipped with an information system which takes care of various activities like admission, attendance, office management, accounts and student grievance redressal. Here IT resources are currently provided to all bonafide students of the college as well as teaching faculty and supporting staff. The College seeks to ensure the integrity of IT resources made available to the community to prevent disruption to academic and administrative requirements. The college has a LAN through which students, teachers and supporting staff

can access the current data base of students, their academic performance as also other academic query. The current ERP Module takes care of all the activities which have been mentioned below.

1. Admission - Institute MIS admission modules helps in admission process of all UG and PG students of the institute are required to complete the admission formality by filling up online admission forms writing all the academic and other information on this forms. The module helps in collecting the information of this academic admissions program wise and also helps in making merit list as per the institute norms.
2. Examinations - This module takes care of the exam activities in the form of appointment of examiners, collection of the question papers, collection and compilation of continuous evaluation marks, end semester marks and declaration of results using CGPA system.
3. Administration - The day to day data related to attendance of regular and temporary faculty is part of this module which also helps in monthly salary payment of all employee of the institute.
4. Time Table - Preparation and displaying of academic calendar as well as the timetable.
5. Attendance - Institute have a student attendance module which helps in recording online attendance of all lectures and practical's conducted for UG and all PG programmes. This module determines the list of list who does not qualify minimum attendance requirement of the institute.
6. Fees Payment - Students through this module can pay their annual tuition fee, exam fee and other fees using online mode.
7. Accounts and Finance - Institutes accounts and finance is run with all its functions using accounts and finance modules.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Budge Budge Institute of Technology (BBIT) has a transparent mechanism that ensures effective curriculum delivery through a well-planned and documented

process. The departments endeavour effective curriculum delivery through a combination of time-tested and innovative methods in the Institute. The teaching plans consist of comprehensive allotment of the syllabus among all the faculties of a particular department. Our Faculty members take utmost care to complete the syllabus in time and students are encouraged to meet faculty beyond classroom hours for doubt-clearing and curricular discussions. Delivery of curriculum is regularly monitored and necessary course corrections are also initiated by the respective authorities. The key to the effective implementation of the Institute - prescribed curriculum is efficient planning. Each department strives to ensure that there is efficient curriculum delivery and teachers are encouraged to use innovative teaching learning methods to achieve this goal. The college administration supports the departments in this process in every possible way. The time table and faculty load is maintained strictly and actively. Value addition activities are also included in the time table to benefit the students in their career opportunities. Time table is also communicated to all students by posting it on the Notice Boards / ERP etc. The department also plan for the industry visit, guest lectures, workshop, seminars and conferences. The range and scope of the courses in each programme assure that the students achieve academic excellence in the respective discipline. The teaching plans consist of detailed allotment of the syllabus among all the faculty members of a particular department. The assigning is done democratically through discussion and deliberations among faculty members in departmental meetings. Faculty members take utmost care to complete the syllabus in time. Tutorials/projects, class tests and internal assessments comprise the formal evaluative processes, but students are encouraged to meet faculty beyond classroom hours for doubt-clearing and curricular discussions. Extra hours are devoted to taking remedial classes after completion of internal examinations to strengthen student's preparedness before examinations. Special lectures delivered by eminent scholars on topics related to the curriculum further intensify students' learning experience. The Institution deliberates support for teaching, learning and assessment at Budge Budge Institute of Technology (BBIT), we provide seminars and workshops on teaching, learning and assessment, workshops on teaching. Students are also given the opportunity to attend seminars organised by other institutes in order to give new boundaries to their knowledge.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BTech	CSE	15/05/2017
BTech	CE	15/05/2017

BTech	EE	15/05/2017
BTech	ECE	15/05/2017
BTech	ME	15/05/2017
MBA	MBA	15/05/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
SOFT SKILL DEVELOPMENT	04/09/2017	252
GENERAL APTITUDE	07/08/2017	358
TECHNICAL TRAINING	09/01/2018	412
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BTech	EE	56
BTech	ECE	54
BTech	CSE	62
BTech	ME	118
BTech	CE	112
MBA	MBA	25
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
Budge Budge Institute of Technology (BBIT) collects the feedback on curriculum aspects and courses from Students, Alumni, Faculty members and Staffs etc. Institution established Academic Cell in order to ensure and analyse the academic excellence at student and faculty levels. Periodical analysis is made by Academic Cell from the following: student performance, faculty performance in every semester, utilization of infrastructure and requirements for quality enrichment. Budge Budge Institute of Technology (BBIT) thoroughly reviews the curriculum for every academic year. Institute collects the feedback physically

from Students, Parents and Teachers on Curriculum. Receiving feedback from students about teaching helps us to identify and meet the needs of our students. It also assists in improving and further developing the teaching aspect. Students can provide feedback on everyday teaching experiences. It allows to make adjustments needed by students in the class before the end of the semester and will foster a feeling among the students that you care about the teaching. A set of open-ended questions allows students to elaborate on their numeric ratings and provides instructors with more in-depth feedback. Students play a critical part in the evaluation, development and enhancement of the quality of this learning experience. Besides providing students with an opportunity to comment on the quality of the teaching and learning environment at Budge Budge Institute of Technology (BBIT), Feedback ensures that lecturers and Boards of Studies are made aware of problems perceived or encountered by students, and provides an opportunity for the conduct of self-evaluation and revision, where necessary. The main objective is to provide students with the opportunity to comment on the quality of their learning experiences, as required in preparation for and as part of review processes, to assess the success of academic provision in relation to the expectations of students and to provide feedback to lecturers and Boards of Studies in order to improve delivery and/or content of the study-unit and/or programme. The results of the student feedback processes, as well as the recommendations and the action taken on the basis of such recommendations are important considerations for the Programme Review which each Department is required to undertake.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BTech	i. Civil Engineering ii. Mechanical Engineering iii. Computer Science and Engineering iv. Electrical Engineering v. Electronics and Communication Engineering	540	358	330
MBA	i. HR ii. ii. Finances iii. Marketing	60	32	26
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2017	330	28	137	11	14
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2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
148	92	15	6	6	17
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the Student Mentoring System is very much embedded with the institution. The scheme is adopted for the value addition to the students like bridging the gap between the teachers and the students, creation of a better environment in college where the students can easily approach their mentors for both education and personal guidance. The mentors can motivate their mentees for higher studies and entrepreneurship. Also, advice and support for improvement in academic performances is provided on a regular basis. In order to resolve day to day academic problems of the students, one mentor are appointed for a batch of not more than 20 students and they will also counsel the respective students once in a week at least to solve their problems which are faced during the course of study. This is a continuous process till the end of the academic career of the student. During the last semester of study, students have been advised for higher studies along with proper career guidance. Reasonable number of students has secured admissions for their higher studies and they in turn guide their juniors for their prospective admissions. The scheme aims at addressing conflicts in attitude, habits and knowledge of the students towards the learning practices and an overall attaining a better academic performance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1380	148	1:9

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
120	148	0	12	31

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end
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				examination
BTech	003	EVEN	22/05/2018	01/08/2018
BTech	016	EVEN	22/05/2018	01/08/2018
BTech	013	EVEN	22/05/2018	01/08/2018
BTech	001	EVEN	22/05/2018	01/08/2018
BTech	007	EVEN	22/05/2018	01/08/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Budge Budge Institute of Technology follows the guidelines of Maulana Abul Kalam Azad University of Technology (MAKAUT) for internal evaluation and assessment procedure. For Undergraduate Programs, the institute conducts internal examination comprising of 25 marks. On the allocated marks, five marks is designated to MCQ, five marks for a short answer and one 15 marks long answer. End semester examination is of 70 marks which are conducted by the University. Also, five marks are allocated for the attendance of each student. For Post-Graduate Programs, the institute conducts internal examination of 25 marks as per the university norms. After completion of the internal examination, the faculty evaluates the answer scripts and distribute to the students for doubt clarifications or re-correction. The faculty submits the re-corrected scripts to the examination branch and marks are displayed on the notice board. Then the principal conducts a meeting with HODs to discuss the students performance and necessary action plan for further improvement. Reforms in the Evaluation Process: • Awareness of evaluation and assessment system in orientation program • Conducting tutorial classes to clarify doubts and re-explaining the critical topics. • Regular unit tests, Surprise test Quiz are conducted prior to mid examinations • Industrial visits are arranged for the students and students submit the visit report which is also evaluated Students' performance is also evaluated based on the following parameters: communication skills, use of modern tools (NPTEL, M-Tutor, V-labs), critical thinking skills, problem-solving skills, ability to work in teams, and leadership qualities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is affiliated to AICTE and is under MAKAUT. The institution has been accredited by NAAC as well as NBA. Examinations are conducted at the end of each semester by the affiliating University. College informs students about the university notices and circulars related to the examinations from time to time through student notice board, departmental notice boards, college website and also verbally by the faculty members of the department. All departments conduct internal assessment of students and students are well informed about these internal examinations well in advance by the department. Internal assessment dates are also provided by the college in the proposed academic calendar prepared at the beginning of each academic session, which is uploaded in the college website. Every year we prepare the academic calendar for the institute and also a department wise activity schedule for smooth functioning. This ensures that the curriculum is enriched through related activities like guest lecture, extension series and industry interaction. For the academic session academic calendar was prepared and followed for conduct of examination and other activities. The Academic Calendar is prepared by the Dean of the Institution in consultation with the HoDs of the respective departments. • In the beginning of the academic session the students are apprised of academic calendar and same is uploaded on college website and displayed on notice boards and at strategic locations. • Only head of the institution can incorporate minor changes in academic calendar which he may

deem fit considering the unforeseen circumstances. • The Schedule of All Examinations is given in academic calendar. • Assignments are submitted by students as per the dates given in academic Calendar

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://bbit.edu.in/pages/b-tech-po-peo-pso>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	MBA	MBA	16	15	93.75
001	BTech	CSE	71	70	98.59
003	BTech	ECE	79	72	91.13
007	BTech	ME	133	123	92.48
013	BTech	CE	159	148	93.08
016	BTech	EE	71	61	85.91
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://assessmentonline.naac.gov.in/public/index.php/hei/dept1>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Industry sponsored Projects	360	JIMSH	5	5
Industry sponsored Projects	270	IEI	2	2
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Thermo-Fluidics	ME	17/08/2017
Recent Development of CNC Machining	ME	20/09/2017

Training on Hydraulic Systems	ME	17/01/2018
Future Robotics	ME	05/03/2018
Seminar on Metamorphosis on Civil Engineers	CE	12/09/2017
Seminar on Recent Development on Stad.pro structure analysis and design software	CE	27/02/2017
Recent Advancement in Digital Image Processing	CSE	03/01/2017
Transformer Diagnostics and AC Drives	EE	21/04/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
CRIAR	AMULYA RATAN KUMAR, RITUPARNA DAS, SARNALI SARKAR, KOYEL SAHA	MEGALITH 2018, TECH FEST, IIT KHARAGPUR	09/03/2018	STUDENTS
MODEL EXHIBITION FOR DESIGN A WASTE WATER TREATMENT PLANT	SHAYAN DHAR, SOURAV DAS, SUPRIYO SAMANTA, SUMIT HAZRA	MEGALITH 2018, TECH FEST, IIT KHARAGPUR	09/03/2018	STUDENTS
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
DRAFTING AND DESIGNING	DESIGNERS CLUB	BBIT	CADD CENTRE	TO ENCOURAGE ENTREPRENEURSHIP	23/03/2018
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	40000	60000

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	EE	1	0
International	CSE	1	0

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
EE	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Probabilistic characterization for dynamics and stability of laminated soft core sandwich plates	Sudip Dey, Tanmoy Mukhopadhyay, S Naskar, Tushar Kanti Dey, H. D. Chalak, Sondipon Adhikari	Journal of Sandwich Structures and Materials	2017	0.21	National Institute of Technical Teachers' Training and Research	6
A multi-attribute decision making approach of mix design based on experimental soil characterization	A. K. Bera, T Mukhopadhyay, P. J Mohan and Tushar Kanti Dey	Frontiers of Structural and Civil Engineering	2017	0.4	National Institute of Technical Teachers' Training and Research	2
Effectiveness of different dynamic models of MR damper used in Smart base isolated benchmark building	Dey Rini, Saha Purna Chandra	Recent Advances in Structural Engineering	2017	0.3	Kalinga Institute of Industrial Training	1
CATAIONIC CYTOSINE MORPHOLINO BASED	DR. BAPPADITYA NANDI	BIOLOGICAL CHEM AND CHEMICAL BIOLOGY	2017	0.82	Budge Budge Institute of Technology	1

RECOVERED SILVER FROM EXPOSED X-RAY TREATMENT OF RECYCLED CIGARETTE BUDS	SOURAV SADHUKHAN	INTERNATIONAL JOURNAL OF RESEARCH AND SCIENTIFIC INNOVATION (IJRSI) JOURNAL OF INDIAN CHEMICAL SOCIETY	2017	0.06	Budge Budge Institute of Technology	1
STAGING BECKETT IN BENGAL	PRIYANKA CHATTERJEE	SUSTAINABLE ENERGY FUELS	2017	0.5	Budge Budge Institute of Technology	3
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Instantaneous Direct Voltage and Frequency Control in DC Grid Tied DFIG based Wind Energy System,"	Rishabh Dev Shukla Prof. R.K. Tripathi	International Journal of Electrical Power and Energy Systems, 2018.	2018	88	6	BBIT
A New Parameter Estimation Method of Solar Photovoltaic	U. Jaldi, P. Thakur, Rishabh Dev Shukla	IEEE Journal of Photovoltaics	2018	89	6	BBIT
DC grid/bus tied DFIG based wind energy system	Rishabh Dev Shukla Prof. R.K. Tripathi	Renewable Energy, An International Journal (Publisher: Elsevier) [ISSN: 0960-1481]	2017	95	6	BBIT
Optimal Configuration of Converter for HVDC T	Roshan Ghosh, Sudip Kumar Ghorui	International Journal of Science and	2017	100	6	BBIT

Transmission System	Research (IJSR)				
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	1	2	12
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS	BBIT	22	68
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
HEALTH CARE IN URBAN AREA	RECOGNITION	JIMSH	42
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
BLOOD DONATION CAMP	BBIT	BLOOD DONATION	18	256
BLOOD DONATION CAMP	JIMSH	BLOOD DONATION	38	697
BLOOD DONATION CAMP	ARTI NURSING HOME	BLOOD DONATION	44	475
SWACHH BHARAT	BBIT	CLEANLINESS HYGIENESS	76	242
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
ONGC, AHMEDABAD	1	10000	3
MYWBUT	1	15000	1
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research

facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Vocational Training	South Eastern Railways	27/06/2017	10/07/2017	10
Internship	Vocational Training	NTPC Limited	01/06/2018	30/06/2018	1
Internship	Industrial Training	DHUNSERI PETROCHEM INDUSTRIES PVT.LTD.	01/06/2018	30/06/2018	1
Internship	Industrial Training	Carriage Repair	01/06/2018	30/06/2018	1
Internship	StaadPro	Siemens	01/06/2018	30/06/2018	1
Internship	Vocational Training	WBSETCL	28/12/2017	17/01/2018	4
Internship	Vocational Training	Central Public Works Department	05/01/2018	19/01/2018	16

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
70000000	63801182

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Existing

Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBSYS	Fully	Z59.50	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	40703	212000	647	200000	41350	412000
Reference Books	752	100000	47	33790	799	133790
Journals	49	113205	11	47000	60	160205
Library Automation	1	10000	1	3163	2	13163
e-Journals	9	11500	3	1500	12	13000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
MR KARTIK SAU	MOOCS	DIGITAL LIBRARY	16/07/2018
MR KARTIK SAU	SWAYAM	DIGITAL LIBRARY	16/07/2018
MR DEBAJIT BANERJEE	NPTEL	DIGITAL LIBRARY	16/07/2018
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	400	7	64	1	1	4	4	100	0
Added	150	7	0	0	0	1	1	0	0
Total	550	14	64	1	1	5	5	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
BBIT DIGITAL LIBRARY	172.16.0.9

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4	233654	15	1464735

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

General Maintenance is done by the college by own and need based maintenance. The heads of Departments are responsible for cleanliness and maintenance of their departments. Librarian looks after the maintenance of the library premises. The Registrar looks after the maintenance of the office infrastructure. An infrastructure maintenance committee conducts periodical inspection of the classrooms and recommends the maintenance steps. The canteen committee reviews the maintenance of the canteen facilities.

<http://www.bbit.edu.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	BBIT SCHOLARSHIP	75	1500000
Financial Support from Other Sources			
a) National	SVMCM, SC, ST, OBS AND MINORITY	423	12690000
b) International	0	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
MENTORING	26/11/2018	350	BBIT
SOFTSKILL TRAINING	04/09/2017	215	BBIT
REMEDIAL CLASS	02/10/2017	35	BBIT
LANGUAGE LAB	06/08/2018	265	BBIT

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Technical Online Test	115	115	110	57
2018	Mock Assessment by Firstnaukri	173	173	100	2
2018	TCS Ninja Pattern Assessment	120	120	100	2
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	2	BTECH	CSE	JU	MTECH
2018	1	BTECH	ECE	BBIT	MBA
2017	1	BTECH	CE	BBIT	MBA
2017	2	BTECH	ME	BBIT	MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
GMAT	7
GATE	3
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
VERVE	INSTITUTION LEVEL	202
BBIT INTER COLLEGE CRICKET TOURNAMENT	INTER COLLEGE	132
GULABI DEVI FOOTBALL TOURNAMENT	INTER COLLEGE	88
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	CRIAR	National	0	1	114, 102,0 21,024,035	SAEED AHMED, ARINDAM MOURI, SIMON NAGURI, SUDIPTA NAG
2017	CIVIONICS	National	1	0	011, 102, 111, 076, 044	SAMBIT CHANDRA, SANDIP DAS, ARKA PRAVA, SHAYAN DHAR, RUPESH SARKAR
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council acts as liaison with the community in general faculty and students in particular. They serve on committee and provide input on organizing all the co-curricular and extra-curricular activities of the institution like conferences, workshop, seminar, inter-collegiate competitions, inter-department tournaments, NSS, YRC, NCC and Community services. They have actively participated in designing and implementing plans on energy conservation and in maintenance of campus as clean and green. They have formed committees to educate slow learners, especially the UG representative plays a crucial role in training UG first year students on communicative English after the college hours.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

We have presently 200 Alumni enrolled in BBIT Alumni Association from B.Tech, Diploma and MBA courses. We conduct yearly Alumni get together, which witnesses

a huge participation of Alumni's. We have presently 400 Alumni enrolled in BBIT Alumni Association from B.Tech, Diploma and MBA courses. We conduct yearly Alumni get together, which witnesses a huge participation of Alumni's. After the welcome ceremony, the college management and director interact with Alumni, and some of them shares their success stories. All faculty members participate in the gathering to appreciate the progress and success of their students in the 21st century world and feel proud of the various positions achieved by their students in reputed organisations.

5.4.2 – No. of enrolled Alumni:

164

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

TWICE IN A EVERY YEAR ANNUAL ALUMNI MEET KNOWLEDGE SHARING PROGRAMMES BY ALUMNI OF EACH DEPARTMENT LENDING SUPPORTIVE HAND IN PLACEMENT DRIVE

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution has a mechanism for delegating authority and providing operational autonomy to all the Heads of the Departments under the stewardship of the Principal one who is the Head of the Institution. The Governing Body is constituted in which the faculty representation is also made. It delegates all the academic and operational decisions based on policy to the Academic Monitoring Committee headed by the Principal in order to fulfill the vision and mission of the institution. Academic Monitoring Committee formulates common working procedures and entrusts the implementation with the faculty members. Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities. They are given authority to conduct seminars/workshops/conferences/FDPs and industrial tours and to have tie up with industry experts. For effective implementation and improvement of the institution, various committees are formed. Other activities such as sports, library, NCC, NSS, YRC, Gandhian Forum, Women Cell, ED Cell, Community Services and Grievance Cell have operational autonomy under the guidance of Coordinators Student Council is empowered to play an active role in co-curricular and extra-curricular activities, and they are extending community services also. They are extending the helping hands in implementing Energy Conservation mechanism in the institution and also caring the cleanliness of the campus.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The IQAC ensure quality in curriculum development through FDP on Teaching

	<p>pedagogy and personal effectiveness, semester wise, Workshop on Quality Enhancement in Higher Education, Leadership skill like Out Of Box Thinking, Internal Academic Audit, Effective Feedback System, Regular Faculty Meeting on Academic issues, Annual Advisory Committee Meeting and IQAC Meeting with Industrial and Academic Experts.</p>
Teaching and Learning	<p>The IQAC ensures quality in Teaching and learning by offering Inter disciplinary certificate courses, ADD ON Certificate Courses twice in a year, NPTEL online courses and skill development classes for Personality Enrichment along with regular curriculum. Remedial classes are arranged to improve the academic performance of slow learners, whereas High achievers are motivated by assigning mini project, seminars, question bank and allowed to access Digital Library for referring E books which enable them to secure University Ranks. The average students are taken care by extra coaching classes after the college hours.</p>
Examination and Evaluation	<p>The Institution has a centralized EXAM CELL, which conducts two cycle test and one model examination per semester for 75 marks. Each test mark is scaled down to 10 marks. The best of the three test marks is chosen as the CIA marks secured by the students for each subjects. Periodical assignment and seminar by students are being taken to assess the performance for five marks for each. A minimum of 75 percentage of attendance is required to appear in the University Examination. Maximum of 5 marks are awarded for 100 percent attendance and minimum of 3 marks are awarded for 75 percentage of attendance.</p>
Research and Development	<p>Research and development activities are centralized under the Headship of Research Advisor. The staff members are motivated to publish research articles in UGC Approved Peer Reviewed Journals and the institution has In house Multi Disciplinary Research Journal in which the members of the staff are encouraged to publicize their research articles.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The College library is fully automated with AUTOLIB software system. The</p>

college has taken effort to digitalize its library. There are 10 computers available for the students and teachers to access the electronic resources. The library has internet and wifi connection for the benefit of staff and students. The Librarian goes through the Newspapers and collect relevant news items related to education and employment opportunity, socio cultural issues, current issues and displays them on the notice board. They also document them systematically. The Librarian take efforts all the question paper of the University of Examination of previous year and compile them orderly for the easy access by the staff and students. The Library has institutional membership with British Council Library, American Library, University of Madras Library and NDLI membership is an additional credential to the college.

Human Resource Management

The Management motivates the teaching staff for attending workshops/International, National and State level conferences. Financial incentives are given to the organizers of the conferences to motivate them to organize more research based programmes with competitive spirit and Cash Awards are given for the Best Paper presenters. Faculties were appraised and motivated for further enrichment with research aptitude. Non-teaching staff are motivated to pursue their higher education in distance mode.

Industry Interaction / Collaboration

The Institution has signed MOUs with corporate bodies and obtained Institutional Membership. The Institution is collaborated with MNCs companies for placement and internship programmes.

Admission of Students

The Institution follows the norms of the University of the Madras for admitting the students in various UG/PG/Research programmes Financial help, flexibility in payment of fees in easy installment is allowed for the needy students. The UG students of the institution are entitled to avail 15 percentage fees discount for pursuing PG programmes in the same institution.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area

Details

Examination	The College has the separate Examination committee with well equipped ITC Tools, Separate Desktop with Internet Facility for online procedures.
Administration	Simple moral accountable responsive and transparent governance is applied in administration.
Student Admission and Support	Right from the sale of application, registration, screening, preparation of list as per communal quota and merit are all done through ICT enabled services.
Finance and Accounts	1. Day to day transactions, vouchers and bills are done through easy software system. 2. Reports are generated using the software system.
Administration	1. Preparation of monthly salary statement for teaching and Non-teaching staff has been done using software system. 2. Helping the students to apply for various scholarships under different schemes.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	MS. DIPAKK KUMAR SHAW	SEMINAR ON ENERGY SYSTEMS	800	800
2017	DEBAJIT BANEJEE	WORKSHOP ON FUTURE ROBOTICS	1000	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	YOGA DAY	YOGA DAY	11/04/2018	11/04/2018	42	31
2018	USE OF INFORMATION TECHNOLOGY FOR EDUCATION	WORKSHOP IN MS OFFICE PROFESSIONAL	10/05/2018	10/05/2018	102	44
2018	WORKSHOP	WORKSHOP	05/03/2018	05/03/2018	98	22

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FACULTY DEVELOPMENT PROGRAM	26	02/01/2018	04/01/2018	4
FACULTY DEVELOPMENT PROGRAM	22	07/08/2017	09/08/2017	4

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
148	148	62	56

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF, DA, HRA, TA, ML, PL, GRATUITY	PF, HRA, ML, PL, GRATUITY	INSTITUTIONAL SCHOLARSHIP

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

YES, BOTH INTERNAL AND EXTERNAL FINANCIAL AUDITS ARE CONDUCTED REGULARLY

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
JKB GAS PVT LTD	150000	SITE DEVELOPMENT

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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	BBIT	Yes	CONSTITUTED COMMITTEE
Administrative	Yes	BBIT	Yes	CONSTITUTED COMMITTEE

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Leveraging volunteer power during in organizing conferences, workshops, symposiums. Lending their supporting hands in college developmental activities. Sponsoring Meritorious Students.

6.5.3 – Development programmes for support staff (at least three)

Medical check up and Orientation Programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Automation, Digitization, Institutional Membership have enhanced College Library. Career Guidance Programme and More Corporate Tie-ups were initiated by Placement Cell. The college has been awarded as Active Local Chapter for NPTEL Online courses

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	FDP ON PEDAGOGY AND PERSONAL EFFECTIVENESS	22/01/2018	22/01/2018	22/01/2018	165

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
LECTURE ON WOMEN EMPOWERMENT	02/04/2018	02/04/2018	145	157
GENDER EQUALITY IN WORK PLACE	13/03/2018	13/03/2018	171	44

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

25185 kilowatts

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2

Provision for lift	Yes	10
Ramp/Rails	Yes	15
Rest Rooms	Yes	12

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	2	27/12/2017	1	RUN FOR WATER	CONSERVATION OF WATERBODIES	354
2018	1	2	05/01/2018	1	HEALTH CARE	HEALTH CARE	480
2018	1	2	25/01/2018	1	SWATCH BHARATH	HYGIENE	756

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct (Service Rules) for Teaching Non-Teaching Staff.	01/06/2017	The code of conduct for students is available in the college prospectus which is published at the onset of each academic year and to administer the teaching and non teaching staffs to run the Institution smoothly and regularly.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
EDUCATING WOMEN IN RURAL AND URBAN AREA	05/03/2018	06/03/2018	156

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Usage of plastics bags strictly banned in the campus. Kitchen and plant waste are decomposed in compost pit. Providing green environment by cultivating organic vegetables and herbs. Recycle of waste papers by paper Mache art. Usage of Jute bags

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Transparency in Internal Assessment Evaluation Process. Scholarship initiatives for more beneficiaries.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.flickr.com/photos/bbitpict/albums/72157698443728940>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution is keenly interested on women empowerment by educating economically underprivileged students for the upliftment of the society. Hence the priority is given to the educationally and economically deprived students in admission. Further more Dyslexic students are admitted and special care is given for them. During University Examination, they are given extra time and if necessary scribes are also arranged. The Management has appointed visually challenged staff in the department of languages. The scholarship Committee enable the deserving students from both Central and State Government. Besides, the Institution provides scholarship for the meritorious students.

Provide the weblink of the institution

<http://www.bbit.edu.in>

8.Future Plans of Actions for Next Academic Year

Since the Institution is stepping into pivotal 11th year of Excellence in Higher Education, the management is focusing on the Research activities of PG and Research Department by providing financial assistance. The Management has planned to provide financial support in the form of allowances, Cash awards and more training facilities to strengthen the Physical Education Department. With a view to promote more community services to the local activities, it is planned to launch Community Radio. Furthermore, the institution has plan of action for organizing International and National Conferences, Intercollegiate Cultural Events, Faculty Development Programmes, Workshop on Employability skills, Industrial Visit and Field Trips. More number of ADD ON and Inter Disciplinary Certificate Courses will be introduced on the basis of demand in the Job Market. The Virtual incubator of the college will be strengthened by providing some more financial assistance for nurturing budding entrepreneurs into viable Business Entrepreneurs is also in our Action Plan. The Placement and Career Guidance Cell will get focused on Corporate Tie-ups whereas the IQAC will initiate signing up MOUs with more MNCs during the academic year 2018-2019.